

**Credit River Township Board Meeting
Monday, July 9, 2012, 6pm**

Meeting Minutes

The July 9, 2012 Credit River Township Meeting was called to order at 6PM by Chairman Brent Lawrence.

Members Present:

Chairman Brent Lawrence; Vice Chairman Bruce Nilsen; Supervisor Leroy Schommer; Supervisor Tom Kraft, Supervisor Al Novak.

Others Present:

Township Clerk Lisa Quinn, Township Treasurer Sarah LeVoir, Township Engineer Shane Nelson, Township Attorney Bob Ruppe.

- 1) Approve or Amend Agenda:** Chairman Lawrence asked if any Board member would like to add or remove anything from the agenda. Treasurer LeVoir asked that under Treasurers Report, Item #3 be modified as "Post Issuance Policy & Bonding Update." Chair Lawrence removed "Territory Update" from the Engineer's Report, leaving it on "New Business."

2) Consent Agenda

- 1) May 2012 Treasurer's Report**
- 2) June 2012 Developer's Escrow Statement**
- 3) June 4, 2012 Board Meeting Minutes**

Vice Chair Bruce Nilsen made a motion to approve the July 9, 2012 Consent agenda. Supervisor Leroy Schommer seconded the motion. Motion passed 5-0.

3) Open Forum

There were no items added here.

4) Old Business

- 1) Town Hall Maintenance.** Chairman Lawrence wanted to clarify some pending Town Hall Maintenance issues.
 - **Drinking water.** Since the quality of the water that comes out of the tap is unknown, it is agreed that for now bottled water will be purchased and be available at the Town Hall. Supervisor Schommer will purchase water, and lift it into the fridge to restock the supply as needed.

- **Monitoring the Town Hall Alarm.** The standard monthly fee is \$19.95 and the contract will be signed.

Supervisor Al Novak made a motion to move ahead with the contract for monitoring the Town Hall Alarm at the cost of \$19.95 a month. Supervisor Schommer seconded the motion. Motion passed 5-0.

- **Defibrillator.** Credit River Town Hall has an onsite defibrillator. The batteries will be checked and it will be mounted on the wall. Vice Chair Nilsen will fabricate or order a bracket, and check and maintain the batteries going forward.
- **Town Hall Smell.** The Town Hall has an odd smell. Vice Chair Nilsen says the smell may be coming from the drain and/or the floor. Vice Chair Nilsen will call a plumber and explore what options are available to alleviate the smell.

2) Territory Update.

Attorney Ruppe offered an update to the Territory CSTS II & III project. Two bids were received by SA Group regarding the finish work on the CSTS II & III in Territory. One bid is for \$207,000 (from Advanced) and one was for \$213,000 (from Witt, who has done prior work on the CSTS.) This is in excess of the remaining LOC (Letter of Credit) funds remaining, as that amount is at approximately \$197,000. Given this, Mr. Ruppe asked Mr. Berrie, the Attorney representing SA Group, to state the intentions of SA Group regarding going ahead with the project. Mr. Berrie stated to Mr. Ruppe that SA Group would like to go ahead with the project, and have proposed completing the work, including covering the unforeseen additional costs of finishing CSTS II and III, put up a 10% LOC for the warranty during the 2 year Warranty period, work with the Township in selecting which of the two contractors will be selected, and cover any cost overruns. In return, if there is excess capacity in the finished system, SA Group would like to reserve that for the benefit of their remaining lots that are offered for sale.

Attorney Ruppe asked the Township Board for authorization to have staff work with SA Group to finalize the contract details.

Chair Lawrence stated that the Board's concern was that there appears to be a well issue at Territory which may complicate finishing CSTS at this time, and that there are a group of Territory residents in attendance to state their concerns regarding this matter.

Attorney Ruppe stated that the Developer's Agreement that was signed for Territory I is very specific on what the LOC can be used for. In his opinion, it does not allow for anything other than what the contract defines, specifically erosion control / CSTS, etc. It is his recommendation that the LOC be used to finish the CSTS.

Attorney Ruppe went on to ask the Town Board whether or not they would authorize Township staff to work with the ad hoc committee of residents which has formed to explore the Territory well issue. He suggested the possibility of using a 429 process, although there are possible drawbacks to this method, namely the issue of reporting and health requirements having to do with water systems. Chair Lawrence said that there is an additional question of Township financial leverage.

A Territory resident, Ms. Kate Westad, who stated that she was a licensed attorney, said that from her interpretation of the contract it was her position that the developer agreements are "quite broad" and that they do not specify exactly as to what the LOC money is to be used for. Additionally, she said that the wells are "critical infrastructure" in her view.

Attorney Ruppe acknowledged that there is one sentence in the agreements that may allow for her interpretation, however there is other language in the agreements that specifically address erosion control, CSTS, etc., and it is his position that if the Township allows the money to be used for the wells, they may be subject to a lawsuit. There also may be some question on the validity of the LOC's due to the possibility of expiration dates which may be applicable. Ms. Winsted asked that on behalf of the residents of Territory that they be included on discussions and cost accountings of the LOC's.

Another Territory resident, Mr. Rich Ernst, asked if the Township has ever received any legal documentation that SA Group is the legal guardian of the rights to Territory. Attorney Ruppe stated that he was not referencing "the rights of Territory", per se, but rather, the language in the LOC's. Additionally, Ruppe stated that the Township Board has the final say on what the money in the LOC's are used for, and keeping in mind that there is a limit, if there is a legal way to meet the needs of the residents, it still comes down to whether or not the Township Board will approve it.

Attorney Ruppe states that according to his research, there is only the \$197 - 198,000 LOC remaining, and no other unexpired LOC funds.

Attorney Ruppe was asked by Chair Lawrence what the Township's legal responsibility was in regards to any pending issues in Territory. Attorney Ruppe stated that legally, the Township has rights but no obligations.

Mr. Ernst suggested that if the CSTS need to be finished, that it be done in the future and the lots that they would serve be assessed for that.

Supervisor Leroy Schommer asked if all of the homeowners would be assessed or just the new lots, when or if that method was selected. Supervisor Tom Kraft asked Attorney Ruppe if the Township has the right to assess all of the homeowners in Territory if the CSTS II and III project is done in the future. Mr. Ruppe answered in the affirmative.

Ms. Westad stated that she feels that SA Group is actually the declarant, now that Laurent is bankrupt. Mr. Ruppe says that is a determination the Township is not willing to get involved in.

Supervisor Kraft asked Ms. Westad to be specific as to what she would like the Township to do in regards to these matters. Ms. Westad said that in speaking for herself as a resident, she would like the residents to be involved in the decision making process and that they would like to explore as a group of residents where the LOC funds are most appropriately spent, and have the opportunity to give those comments to the Board. Supervisor Kraft noted that the CSTS project has been before the Board for years, and now that it has reached the final stage, the group of residents in attendance now wants the Board to look at another use for the money. Ms. Westad stated that the well study was only received on June 1, 2012, so they were just recently made aware of the issues.

Engineer Nelson stated that a compelling reason to do the CSTS project now is that as time goes on, cost and deterioration of the current system continues to rise, and at some point, there won't be enough money in the LOC to do it. Attorney Ruppe states that if the project does not go ahead, at the end of a legally prescribed warranty period, which is now running, the money will have to be returned to SA Group.

Supervisor Tom Kraft asked if the estimate for CSTS II and III received from Gittleman/ SA Group included the fencing and Attorney Ruppe asked if it included the driveway access. Mr. Peter Ralph, from Gittleman Management Corporation, answered that those things are in the estimate, and that pretty much everything that is needed to be done to finish CSTS II and III, SA Group plans on taking care of.

Supervisor Schommer asked a resident in the audience, Mr. Lucian Strong, how long ago it was that a well failure was experienced in Territory, in the middle of the night. Mr. Strong answered that it was just short of three years ago. Supervisor Schommer then said that there has been awareness for that long that there are problems with the well system in Territory.

Mr. Ralph offered a clarification on the well system in Territory as it is now, by saying that there is one operational well on the South side, and one on the North side. Existing infrastructure leaves one well to be drilled on the South side, and one well to be finished on the North side, and that the systems on each side are separate.

Ms. Westad asked when the warranty period ends. Supervisor Schommer stated that it is one year after the project has been approved. Attorney Ruppe stated SA Group has already asked in writing to start the warranty period, therefore the Township now has to respond to the request. The Township Engineer will inspect the work and make a recommendation to the Town Board.

Engineer Nelson recommends that the residents engage an engineering firm to give an additional estimate if they feel the one they have received is too high. Mr. Mark Thelen, Territory resident, stated that SA Group, through Gittleman, arranged this one for them.

Supervisor Al Novak asked Attorney Ruppe if he could verify that the money was still in the LOC. Attorney Ruppe says that he would have to review it.

Mr. Ernst stated that he felt that Attorney Ruppe has a "conflict of interest" in that he is working together with SA Group's attorney to get to an agreement on finishing CSTS II and III. Mr. Ernst says that he feels that they as residents have more of a right to the LOC monies to finish infrastructure that has already been started but never finished, rather than to put into additional infrastructure that "is only going to make the lots more salable for SA properties."

Chair Lawrence offered a clarification to Mr. Ernst's comments. Chair Lawrence said Mr. Ruppe has been working at the Credit River Township Board's direction with Mr. Berrie, Attorney from SA Group, to come up with an agreement to finish CSTS II and III.

Chair Lawrence asked Mr. Berrie what the effect of delaying the final decision on CSTS II and III one more month would be from SA Group's perspective, so they could review the agreements. Mr. Berrie answered that it would push back the estimated completion dates one month at least.

Chair Lawrence stated that extensions could always be put on times, but what was important in this case was to delay for a short time given the issues that have been presented, and see if anything could be done per the terms of the agreements. Mr. Berrie agreed to the one month delay.

Paul Hoghale, who is a new resident in Territory, commented that to him, it comes down to “doing the right thing,” that it seems wrong to him that “they are out there marketing lots when there are so clearly problems.”

Mr. Frank Driver, who has recently purchased a lot and is building a home in Territory, stated that he is involved in a pending litigation with Rob Wacholtz regarding a water hookup fee. He states that this litigation is against SA Group. Mr. Berrie said SA Group replaced Mr. Wacholtz’s services with Gittleman Management about 6 months ago. Chair Lawrence clarified that this has nothing to do with the Credit River Township Board.

Mr. Mark Thelen, Territory resident, said that he feels strongly that the covenant language assigns responsibilities to SA Group as the declarant. Attorney Ruppe stated that the Township will not get involved in enforcing homeowner’s agreements for the residents. Mr. Thelen then asked if the homeowners in Territory would be allowed to put in individual wells. Attorney Ruppe stated that the Township does not regulate wells. Mr. Thelen asked the Township board if the Township Board or Attorney has seen the legal paperwork authorizing SA Group to take over the Homeowner’s Association. Again, Chair Lawrence and Attorney Ruppe asserted that they do not get involved in Homeowner’s Association issues or documents.

Chair Lawrence said as a Board they would like to take the month that SA Group has agreed to and explore what options may be available to help the Territory group with the water problem.

Supervisor Novak made a motion that the proposal by SA Group in regards to CSTS II and II be tabled until the next meeting, and that Township staff, specifically legal and engineering, be directed to review the options of the Township to use any available LOC funds for purposes other than CSTS II and III, and to explore any other options that the Township would have available to help the residents in regards to the well issue at Territory, and that any charges or fees related to this project will be charged against the remaining Territory LOC funds. Supervisor Kraft seconded the motion. Motion passed 5-0.

Chair Lawrence and Supervisor Novak have agreed to meet with the Territory committee to discuss this issue.

Engineer Nelson informed the residents in attendance that Scott County is the land use authority that would be able to answer their questions regarding permits for individual wells, and the Dept. of Health would govern the wells. Attorney

Ruppe reminded the residents that they would also have to check with their own private attorney regarding any covenant agreements referencing individual wells.

5) New Business

- 1) Cochrane Pine Trees.** Engineer Nelson states the trees are not interfering with the Road at this time, but are likely to grow into the Road at some time. Mr. and Ms. Cochrane said that they would like to keep the trees if possible; as they serve as a privacy barrier and enhance the neighborhood. Ms. Cochrane states that they have taken care of the trees and are willing to continue doing so if the Township will allow them to keep them. They would like to keep them trimmed back. Attorney Ruppe suggested an encroachment agreement, at the approval of the Cochrane's and the Township Board. The encroachment agreement will be valid for the residents **and** the address, in other words, "run with the land." The encroachment agreement fees will be coded to the Lynn, Monterey, and 207th Street Road Reconstruction Project.

Supervisor Novak made a motion to recommend that the Township enter into an encroachment agreement with Mr. and Ms. Cochrane regarding the preservation of the Pine Trees on their property that are in the Township Right of Way. The encroachment agreement will be valid for any future residents of the property, and any fees will be taken from the Lynn, Monterey, and 207th Street Road Reconstruction Project Fund. Supervisor Tom Kraft seconded the motion. Motion passed 5-0.

- 2) County Road 44 Turnback.** Chair Lawrence reports that a Country Court resident, Kenny Friedges, has complained that the grade on the road is different than what the residents were told it was going to be, and the resident also says that when the grading was done the surface that was put down is not holding any water.

Chair Lawrence said he intends that the complaints be resolved before the Turnback agreement is complete. He is waiting to hear from the appropriate official from the County.

- 3) Park Report.** Country Court Park has some branches that need trimming. Supervisor Schommer also reports that a park bench in Scottsview needs repair. Chair Lawrence gave a mowing report, and that the parks will not be mowed the week of August 6th due to landscaper vacation. Landscaper will be reminded about trimming.

- 4) Clerk 3 Month Review.** Clerk Quinn received a positive 3 month verbal review.

Chair Lawrence made a motion that Clerk Quinn is to receive a \$2 per hour raise to \$24 an hour, retroactive to her 3 month anniversary date of June 14, 2012. Supervisor Schommer seconded the motion. Motion passed 5-0.

5) Fire Department Update. Chair Lawrence and Vice Chair Nilsen had a meeting with Spring Lake Township and the City of Prior Lake officials to discuss Fire Department issues. A letter will come to Credit River Township from the PLFD detailing what should be budgeted for fire services for 2013. A slight increase is expected.

6) Town Hall Safe. Chair Lawrence recommends removing the large antique safe that has been used in the Town Hall for secure storage for many years. It is unwieldy and difficult to get in and out of, and in addition, will not meet future Township needs for secure records storage. Removal and replacement logistics will be investigated by the Supervisors.

7) Fern & Birch Road Reconstruction Informational Meetings. Supervisor Novak recommends a letter be put together to inform the residents that the Township is considering a Road Reconstruction Project on Fern & Birch. First, a feasibility study must be done so information on the scope of the project can be provided. The Engineer will review this and the item will be continued to the August meeting.

8) Save Audio Files. Attorney Ruppe states that since the written and approved minutes are considered the official records of the Board meetings, audio files may be destroyed at the clerk's discretion.

9) Old Technology. A box of old equipment, of no value, is ready to be disposed of. Supervisor Novak will wipe the hard drives of any computer equipment and get rid of it.

6) Road Report.

1) Crack Filling Quote.

Engineer Nelson recommends a crack filling and patching from Gopher State Sealcoat in the amount of \$4, 677.00.

A motion was made by Vice Chair Nilsen to accept the quote from Gopher State Sealcoat in the amount of \$4,677.00 for crack filling. Supervisor Leroy Schommer seconded the motion. Motion passed 5-0.

2) Approve Seal Coating plans and Specs. Engineer Nelson reports that seal coating is scheduled to be done this year in the Grey Fox neighborhood, Clemwood, and Century Hills N & S of CR 8.

Supervisor Novak made the motion to approve the 2012 Seal Coating Plans and Specs, and authorize Advertisements for Bids. Vice Chair Nilsen seconded the motion. Motion passed 5-0.

3) Lower 167th Street. Supervisor Kraft received a call from a resident who experienced some washing across his driveway culvert and it is blocked. Resident wants to know if Township desires a temporary or more extensive and permanent fix. Chair Lawrence notes that the curve of the road is a factor as well, and maybe it would be better to spend a bit more and get the whole issue fixed adequately. Engineer Nelson also recommends creating better ditches since the opportunity has presented itself.

Chair Lawrence made a motion to explore a more permanent fix to the erosion problems on Lower 167th Street E. with a current estimated maximum expenditure of \$10,000. Supervisor Schommer seconded the motion. Motion passed 5-0.

Lead on this project will be Vice Chair Nilsen.

7) Engineer's Report.

1) Lynn and Monterey Road Improvement Project.

a) Consider Pay Estimate #1. Engineer Nelson recommends payment to Northwest Asphalt in the invoiced amount of \$162,058.32.

Vice Chair Nilsen made a motion to approve payment to Northwest Asphalt in the amount of \$162,058.32. Supervisor Schommer seconded the motion. Motion passed 5-0.

b) Mailbox Location. Mailboxes will be moved back to their original location in front of the residences on Lynn, Monterey, and 207th at the end of the project.

c) Discuss Drainage/Culverts. Credit River Homeowner Brad Hoffman, 20741 Monterey Avenue, has a blocked culvert under his driveway and during heavy rain it floods the road. There is another culvert in the same area that is rusted through and Engineer Nelson recommends they both be reconstructed at the same time. Engineer Nelson recommends getting estimates for the work and to bring the estimates back to the August meeting.

Supervisor Schommer recommends a local contractor, Mike Bohnsack, to be asked for an estimate on the driveway work and that estimate is to be presented at the August meeting.

2) 19555 Oak Grove. Work has been done on the property that no one in the Township Offices was aware of. Property will have to be inspected and Engineer will report back to the Board at the August meeting. Engineer time will be charged to the escrow.

Escrow balance on this property is in a negative balance and has been for some time. If escrow is not brought up to date, amount will be certified to the property owner's taxes.

Township Treasurer will revise escrow balance reflecting new information received in regards to fees previously charged.

3) Liberty Creek Update. Engineer Nelson met with Jeanne Briol, Jason Swenson, and Greg Wagner, Scott County officials, to provide Ms. Briol, who is from the Highway Dept., some information and logistics about the project. She intends to prepare a feasibility report, which will then come to the Credit River Township Board for review. It is hoped that when this document is submitted it will include all of the information the Board needs to make a decision on whether or not it can be supported.

Engineer Nelson will continue to bill his time to the County, as directed at the last meeting.

4) NPDES Form Update. Jason Swenson has provided the County form, and the Clerk & Engineer will continue to work towards a finished product.

Engineer Nelson also mentioned that there is a roll test scheduled for the morning on Lynn & Monterey. Supervisor Kraft and Supervisor Novak will attend.

8) Treasurer's Report

1) Transfer Funds. Treasurer LeVair asked for a transfer of \$195,000 from savings to checking to pay claims.

Supervisor Schommer made a motion to transfer \$195,000 from savings to checking. Supervisor Novak seconded the motion. Motion passed 5-0.

2) Budget 2013. Treasurer LeVair reports that based upon input from Board Supervisors and Staff, she has emailed the proposed 2013 Expenditures to each Board Member for review. She asked if any Supervisors had any comments or questions on the proposed figures.

Chair Lawrence referenced "Clerks wages." Clerk's wages are budgeted for 80 hours, and Chair Lawrence feels that Clerk hours will most likely exceed 80 hours per month.

The Board did not take any action on revising the number of budgeted hours. Chair Lawrence made the statement that although the hours will be monitored, there is a strong possibility that they will go over.

Chair Lawrence also referenced the Fire Contract number. The Credit River Town Board has been notified that an increase in costs is to be expected, possibly making the budgeted number low. More information will be forthcoming.

Township Treasurer LeVair asked about the \$30,000 (plus \$15,000 additional) figure for the sign reflectivity program that has been mandated by the State. She wanted to know if any other details had been forthcoming that would allow her to more accurately budget for this project. Engineer Nelson reports that there is still very little clarification on what exactly will need to be completed, and by when. He notes that the first deadline reference he sees in the current version of the law is February of 2014, which basically gives the Townships one year (2013) to comply with the law.

Treasurer LeVair was told by the Supervisors that they expect that the \$45,000 total amount is adequate at this point.

Treasurer LeVair then asked about the Town Hall parking lot project slated for next year. She asked if the parking lot would be both crack filled and seal coated and striped next year. Supervisor Schommer asked if the figure budgeted for reflected striping the four parks in the Township as well. The answer was affirmative.

Treasurer LeVair passed around a Capital Improvements Fund Projection Summary for Credit River Township. Treasurer wanted the Board to look at the Summary and determine what strategy they'd like to use going forward in regards to paying for capital projects. Treasurer LeVair states that the more a municipality bonds, there could be a change in the Township rating which affects the interest rate, and could make it more difficult to bond.

Treasurer LeVair cannot present an accurate levy estimate or budget unless she knows how the Board intends to proceed on the future projects.

Questions will be asked of Bruce Kimmel in the upcoming Bond Authorization meeting and that will give the Board additional information on which to base their decision. Overriding Board sentiment is to keep the levy steady for the next 5 years.

- 3) Post Issuance Policy-Bonding Update.** Treasurer LeVair reports that as part of the bonding process, there was a checklist to be completed. One of the items on the checklist asked if the Township had a post issuance policy and procedure. As far as she knows, Credit River Township does not have a post issuance policy in place. Ehlers offers a post issuance policy and procedure template available for \$500 (initial template), \$200 per update, and \$200/hr for any questions we may have. Bruce Kimmel was asked if a Post Issuance Policy and Procedure is really necessary, and his response indicated that due to increased IRS scrutiny of tax exempt issuers, it was highly recommended. Attorney Ruppe doesn't recall any other townships having this policy. Treasurer LeVair and Attorney Ruppe state that the important point is that in the bonding process, all procedures will be followed and money would be spent only as directed by the bond.

Supervisor Novak made a motion to decline having Ehler's prepare a Post Issuance Policy and Procedure. Vice Chair Nilsen seconded the motion. Motion passed 5-0.

Treasurer LeVair offered a Bond update. Treasurer LeVair and Clerk Quinn spent time at the end of June preparing the materials required for the bonding certification. Treasurer LeVair and Supervisor Novak took a call reconfirming the Township's AA- rating. Bonds are still set to sell on Thursday, July 12. The Township will be having a short Bond Authorization meeting on July 12, 2012 to review the details of the Bond issuance. Clerk Quinn will not be at the Bond meeting but will officially record the minutes from the tape.

- 4) Vacation Time.** Treasurer LeVair will not be available for Township business from Friday, July 13, until Sunday, July 15. Secondly, she plans to be unavailable from Saturday, Nov. 24 to Saturday, December 1. She has a plan in place to be prepared for the December 3, 2012 Board Meeting.

Chair Lawrence states that the Board is aware of and approves of this time away.

9) Clerk's Report

1) Resolution 2012-18: Supervisor as Employee of Township. Clerk Quinn offered an explanation of Resolution 2012-18.1 and 2012-18.2, Supervisor as Employee of Township. Clerk Quinn explained her motivation in asking that the Credit River Township Board of Supervisors approve Supervisor Tom Kraft and Chair Brent Lawrence to be election judges in one of the two 2012 Election processes at Credit River Township, is that both Brent Lawrence and Tom Kraft have experience as election judges, and have volunteered to assist Clerk Quinn in that capacity. In addition, both Supervisors and the Clerk are aware that since Brent Lawrence is on the

ballot in the General Election in November, he cannot and will not be an election judge in that election.

Attorney Ruppe states the Resolution is necessary because it allows a Supervisor to be employed as an election judge by reaffirming that the Supervisor is getting paid the same as the other election judges.

A motion was made by Supervisor Novak to approve Resolution 2012-18.1, Supervisor as Employee of Township: Brent Lawrence. Supervisor Tom Kraft seconded the motion.

A roll was called for the vote and the votes were as follows:

Vice Chair Nilsen: Aye

Supervisor Tom Kraft: Aye

Supervisor Schommer: Aye

Supervisor Al Novak: Aye

Motion passed unanimously, 4-0. Chair Brent Lawrence abstained from the vote.

A motion was made by Supervisor Schommer to approve Resolution 2012-18.2, Supervisor as Employee of Township: Tom Kraft. Supervisor Novak seconded the motion.

A roll was called for the vote and the votes were as follows:

Chair Lawrence: Aye

Vice Chair Nilsen: Aye

Supervisor Schommer: Aye

Supervisor Novak: Aye

Motion passed unanimously, 4-0. Supervisor Tom Kraft abstained from the vote.

2) Resolution 2012-19, Resolution to Appointing Election Judges, August 14, 2012 Primary and November 6, 2012 General Election.

Clerk Quinn provided a list of potential election judges to the Supervisors in the form of a Resolution. It consisted of a list of persons who have expressed an interest in attending training to become certified and serve as election judges in Credit River Township, and who will meet the staffing needs of the Township.

Since Chair Lawrence and Supervisor Kraft's names appear on the list, Attorney Ruppe recommends they abstain from the vote. .

Supervisor Novak made a motion to approve Resolution 2012-19, Resolution Appointing Election Judges: August 16, 2012 Primary and November 6, 2012 General Election. Vice Chair Nilsen seconded the vote.

A roll was called for the vote and the votes were as follows:

Chair Lawrence: Abstain

Vice Chair Nilsen: Aye

Supervisor Kraft: Abstain

Supervisor Schommer: Aye

Supervisor Novak: Aye

Motion passed unanimously, 3-0. Chair Lawrence and Supervisor Tom Kraft abstained from the vote, upon Attorney Ruppe's suggestion.

3) Election Update. Training commences on 7-10-12 at Scott County for potential election judges. Credit River Township has identified 32 persons who are interested in serving as election judges and have been assigned training dates. These people are affiliated with major political parties in a balanced manner as required by statute.

The Clerk plans on meeting with Former Clerk Jerry Maas in order to obtain information on the scheduling needs of this particular polling place.

Chair Lawrence notes that since the election is November 6, 2012 and the November Credit River Board Meeting is currently scheduled on November 5, 2012, there exists a potential scheduling conflict with set up of the precinct, which is usually done the night before.

Thursday, November 8 was offered as an alternate.

Chair Lawrence made a motion that the November Board meeting be moved from Monday, November 5, 2012 to Thursday, November 8, 2012 at 6 PM. Vice Chair Nilsen seconded the motion. Motion passed 5-0.

4) Clerk-Treasurer Meeting. The Scott County Clerk-Treasurer Meeting will be held at the Credit River Township Hall on July 16, 2012 at 7 PM.

Supervisor Tom Kraft made a motion to approve the expenditure of up to \$50 for refreshments at the Clerk-Treasurer Meeting, on July 16, 2012. Vice Chair Nilsen seconded the motion. Motion passed 5-0.

10) Pay Claims.

Paid Chk#			
000142E	ANCHOR BANK	38.46	ACH/Check Scanner Fees
Paid Chk#			
000143E	ANCHOR BANK - DEBIT CARD	57.57	Clerk Cell Phone Payment
Paid Chk#			
000144E	EFTPS	1,463.22	FICA/Medicare/Fed WH
Paid Chk#			
000145E	PERA	710.83	PERA
Paid Chk#			
000146E	MINNESOTA REVENUE MW5	130.91	State WH
Paid Chk# 006702	AL NOVAK	693.47	June Srv Pd in July
Paid Chk# 006703	BRENT LAWRENCE	882.17	June Srv Pd in July
Paid Chk# 006704	BRUCE NILSEN	721.78	June Srv Pd in July
Paid Chk# 006705	LEROY SCHOMMER	835.00	June Srv Pd in July
Paid Chk# 006706	LISA QUINN	XXXX	June Srv Pd in July
Paid Chk# 006707	SARAH LEVOIR	XXXX	June Srv Pd in July
Paid Chk# 006708	TOM KRAFT	595.93	June Srv Pd in July
Paid Chk# 006709	AL NOVAK	9.99	June 2012 Expense Reimbursement
Paid Chk# 006710	ART JOHNSON TRUCKING INC	788.09	June 2012 Road Mtc
Paid Chk# 006711	BRENT LAWRENCE	81.59	June 2012 Expense Reimbursement
Paid Chk# 006712	BUSINESS FORMS & ACCOUNTING	83.17	Window Envelopes for Checks
Paid Chk# 006713	CENTERPOINT ENERGY	17.23	Town Hall Gas
Paid Chk# 006714	CERTIFIED RECYCLING	45.00	Disposal Sectional Couch
Paid Chk# 006715	CHORES AND MORE BY HEIDI INC	213.75	Town Hall Cleaning May and June
Paid Chk# 006716	DENNIS KAROW	1,145.43	Town Hall/Parks Mowing
Paid Chk# 006717	ECM PUBLISHERS INC	63.00	Agenda - 6/4/12 Board Meeting
Paid Chk# 006718	GALLAGHERS	9,512.00	Catchbasins - Various Streets
Paid Chk# 006719	GE CAPITAL	149.64	Copier Expense
Paid Chk# 006720	GOPHER STATE ONE CALL	59.45	Utility Locates
Paid Chk# 006721	HAKANSON ANDERSON ASSOC INC	16,865.17	Engineering
Paid Chk# 006722	INTEGRA TELECOM	546.95	Phone
Paid Chk# 006723	J & D CONTRACTING, INC	344.00	NPDES Escrow Refund - 9393 Bir
Paid Chk# 006724	JB WOODFITTER AND ASSOCIATES	1,558.00	NPDES Escrow Refund - 21547 Ha
Paid Chk# 006725	KRAEMER MINING& MATERIALS INC	151.83	June 2012 Road Mtc
Paid Chk# 006726	LISA QUINN	208.57	June 2012 Expense Reimbursement
Paid Chk# 006727	MEADOWCROFT HOMES LLC	1,675.00	NPDES Escrow Refund - 21560 Bi
	MINNESOTA ASSOCIATION OF		
Paid Chk# 006728	TWNESH	60.00	MAT Summer Short Course - Quinn
Paid Chk# 006729	MINNESOTA DEPT OF HEALTH	1,450.00	Monitoring Well Permits
Paid Chk# 006730	MVEC	639.28	Electricity
Paid Chk# 006731	NATURAL SYSTEMS UTILITIES MN	16,213.80	CSTS
Paid Chk# 006732	NICHOLAS BAUER	1,324.00	NPDES Escrow Refund - 17935 Te
Paid Chk# 006733	NORTHERN TECHNOLOGIES	721.75	Monterey, Lynn and 207th St Pr
Paid Chk# 006734	NORTHWEST ASPHALT, INC	162,058.32	Pay Estimate #1 - Monterey, Ly
Paid Chk# 006735	PRIVATE UNDERGROUND	214.50	Utility Locates
Paid Chk# 006736	RAPID PRESS	85.50	Receipt Books
Paid Chk# 006737	ROVE PEST CONTROL	80.16	Quarterly Pest Control Town Hall
Paid Chk# 006738	SAFETY SIGNS	375.00	Replace France/Deaf Child Sign
Paid Chk# 006739	SARAH LEVOIR	117.71	June 2012 Expense Reimbursement
Paid Chk# 006740	SCOTT SOIL & WATER CONSV DIST	624.00	May 2012 Building Site Inspect
	SOUTHWEST SUBURBAN		
Paid Chk# 006741	PUBLISHING	69.25	Agenda - 5/7/12 Board Meeting
Paid Chk# 006742	SUN NEWSPAPERS	126.00	Election Judges Needed Ad/Publ
Paid Chk# 006743	WELLS FARGO BANK	7,785.00	2009 Bond Interest Payment
Paid Chk# 006744	XCEL ENERGY	12.51	St. Francis Street Light

Total 235,380.59

11) Adjourn.

There being no further business before the Town Board, a motion was made to adjourn the July Credit River Township Board Meeting.

A motion was made by Vice Chair Nilsen to adjourn the July Credit River Township Board Meeting. The motion was seconded by Supervisor Novak . Motion passed 5-0.

The meeting was adjourned at 10:44 PM.

Submitted By: _____

Lisa Quinn, Clerk of Credit River Township

Approved by:_____

Brent Lawrence, Chairman of the Board, Credit River Township